

# **Oak Avenue Elementary School PTA Association Meeting Minutes January 13, 2010**

**CALL TO ORDER:** PTA President, Trish Fairbanks, called the association meeting to order at 8:45 am with 22 members present. Attachment 1 – Sign in sheet; Attachment 2 – Agenda.

**REVIEW AND APPROVAL OF MINUTES:** Minutes of November 10, 2009 association meeting presented by Diane Turriff (Attachment 3). The minutes stand as written.

**STUDENT COUNCIL REPORT:** Presented by Sally Moceyunas.

Sally reported on Student Council sponsored activities for the remainder of the school year, including the 10-10 in 10 program, a writing contest in January, PJ read-in day in February, Art Contest in March, Earth Week activities in April, International Day in May and a Swap Day in June.

**TEACHERS REPORT:** Presented by Laurel McNeil.

Laurel described the curriculum and projects the six grade classes are currently working on in the areas of history, math, writing, reading, science and the sixth grade musical.

**PRINCIPAL'S REPORT:** Presented by Amy Romem

Amy thanked all parents for the ongoing help in all areas this school year. The school district finances are in good shape so far and more will be known in May about funding from the state. Next Tuesday is a teacher work day. The morning will be spent at “Los Altos University” with teacher training on math and the afternoon meeting will be at Oak. Four districts are getting together to have Douglas Fisher, co-author of Better Learning Through Structured Teaching among other educational books, provide staff development training. The LASD board is continuing the process in its search for a new Superintendent.

**INTRODUCTION AND RATIFICATION OF NOMINATING COMMITTEE:** Presented by Jill Webster

Jill read relevant section from the bylaws regarding the nominating committee. Jill introduced the following individuals for the nominating committee: Chris Anderson, Cathy Bowers, May Ghosh, Dianah Marr, Jill Webster, with Suzy Heltzel as the alternate. Attachment 4 - Oak School Nominating Committee. Elizabeth Maciag moved to ratify the nominating committee members. The motion was seconded. The motion carried.

## **COMMITTEE REPORTS:**

LAEF: presented by Jim Martin

Jim thanked all Oak parents for their donations. LAEF will make calls in March to parents who have not yet donated. LAEF will also do community fund raising focusing on families that do not have school aged children.

Holiday Faire: No report.

Auction and Social: presented by Pam Prahm.

The Auction Committee has been formed. Anne Hecht and Sylvia Athens are in charge of social and Linda Dewi and Sandra Brook will handle the auction. Anne and Sylvia are looking for a new venue this year. The targeted date is March 27, depending on availability of venue.

Technology: presented by Brian Lillie

Brian presented in detail the Technology Committee's recent history, five year system replacement roadmap and budget. This year's priorities include replacing some teacher laptops, printers, website redesign and hosting, pilot programs for student response systems and classroom amplification, and ongoing repair and maintenance.

Hot Lunch: presented by Beth Levy

Beth introduced Karen and Angela from Children's Choice who gave a brief presentation on their services.

**PRESIDENT'S REPORT:** Presented by Trish Fairbanks

None for this meeting.

**MULTI PURPOSE ROOM REMODEL:** Presented by Carolyn Call

The project is in the research phase. The District must approve the plan first. With the principal as our liaison, the District's business manager must approve the plan, which then goes the District Board for approval. After the District approves, necessary permitting and approvals must come from the State (as opposed to the City). Carolyn showed the proposed new floor plan. Costs for some proposed items are on the attached Multi Remodel (Attachment 5).

**TREASURER'S REPORT (FOR SCHOOL YEAR 2008-2009):** Presented by Martha McClatchie, See Attachment 6 – PTA Treasurer's Report

The PTA had a cash balance of \$150,700. Hot Lunch receipts are tracking to the \$11,000 budgeted for the school year.

Check Ratification: Martha presented and reviewed checks numbered 16080 through 16162, excluding 16107 and 16108 from the Transaction Detail by Account, September through November 2009 (Attachment 7). Carolyn Call moved to ratify checks numbered 16080 through 16162, excluding 16107 and 16108. The motion was seconded. The motion carried.

Release of Funds on current 2009-2010 Budget: Martha presented and reviewed Oak Avenue School PTA Budget for the Year Ended June 30, 2010 (Attachment 8). Diane Turriff moved to release funds in the amount of \$94,200 per the current 2009-2010 budget. The motion was seconded. The motion carried.

Budget Amendment: Martha reviewed a proposed amendment to the budget for 2009-2010 to add \$13,000 for Technology. Jill Webster moved to amend the 2009-10 budget to add \$13,000 for Technology. The motion was seconded. The motion carried.

Release of Funds on Amended 2009-2010 Budget: Martha presented and reviewed the release of funds in the amount of \$13,000 for the additional funds added to the budget for Technology. Brenda Moceyunas moved to release the additional \$13,000 of funds be released for the 2009-2010 budget. The motion was seconded. The motion carried.

**OLD AND NEW BUSINESS:** None

**OPEN FORUM ANNOUNCEMENTS:** None

**ADJOURNMENT:** The meeting was adjourned at 10:30 am. The next meeting will be held on February 10, 2010 at 8:45 am in the Library.

Respectfully submitted,

Diane Turriff  
Oak Avenue Elementary PTA Secretary